

TONBRIDGE & MALLING BOROUGH COUNCIL

COUNCIL

19 April 2011

Report of Chief Executive

Part 1- Public

Matters For Decision

1 PROGRAMME OF MEETINGS 2011/12

1.1 This report brings forward for consideration the programme of meetings for 2011/12.

1.1.1 Details of the proposed programme of meetings for the remainder of this year, for 2012 and to the commencement of the municipal year 2013/14 are set out in the Annex to this report. The programme reflects the proposed changes in structure reported elsewhere on this agenda.

1.1.2 With regard to the programme of meetings for the remainder of 2011, Members are asked to note the adjustments to accommodate the second extraordinary meeting of the Area 2 Planning Committee in June 2011.

1.1.3 In respect of the proposed programme for 2012 onwards the meetings of Area 1 Planning Committee and Tonbridge Forum (marked with an asterisk in the Annex) are subject to confirmation with the Angel Centre; it has been assumed that the date of the Kent County Council Budget Meeting will be the third Thursday in February in each year as this cannot be confirmed as yet; and efforts have been made to avoid scheduling meetings during school holiday and political party conference periods.

1.2 Legal Implications

1.2.1 None

1.3 Financial and Value for Money Considerations

1.3.1 Not applicable

1.4 Risk Assessment

1.4.1 Not applicable

1.5 Equality Impact Assessment

1.5.1 See 'Screening for equality impacts' table at end of report

1.6 Recommendations

1.6.1 It is **RECOMMENDED** that the attached programme of meetings be approved and submitted to Annual Council for final confirmation.

Background papers:

contact: Claire Fox

Nil

David Hughes
Chief Executive

Screening for equality impacts:		
Question	Answer	Explanation of impacts
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	The decision will not adversely impact any groups.
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	N/A	
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		N/A

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.